



Safe Driving Policy

Blackwood Plant Hire Ltd. (BPH) recognises that good health and safety is essential for the welfare and morale of all its employees and is an important contributor to business development and continued success. It recognises too that Company cars and commercial vehicles contribute significantly towards the business carbon footprint and that driving styles play an important role in minimising emissions.

Safe driving is a vital element in each individual's ability to perform his or her particular job effectively. BPH requires each employee to uphold the highest standards of safe driving in line with the requirements of the Highway Code, the Road Traffic Act 1988 and other applicable legislation.

No employee shall use a Company vehicle, or a hired or a privately-owned vehicle while driving it in pursuance of Company undertakings, under the influence of illegal drugs or alcohol. Employees are also required to report the use of prescription drugs or off the shelf medication that could affect their ability to drive safely to their line and HR manager. Where the use of prescription or off the shelf medicines could adversely affect the employees' ability to drive safely then they must not drive any vehicle.

All vehicle drivers are not only responsible for their own health and safety but are also responsible for the safety of others who may be affected by their acts or omissions. All drivers are therefore required to operate their vehicle in such a manner that is safe, at all times.

Company vehicles not only have the potential to cause harm, but are also valuable items of business work equipment. Company vehicles must be looked after and maintained to a road worthy condition at all times. This requirement must also be upheld by employees who drive their own cars in pursuance of Company undertakings. BPH requires each employee to uphold the conditions of road worthiness demanded by law.

In the event of a Company vehicle becoming defective or is involved in a road traffic accident the vehicle should not be used or driven and the issue must be reported immediately to the plant/fleet manager. On no account should any driver attempt to repair any defect or damage without first gaining authorisation from the plant/fleet manager.

This Policy will be regularly reviewed for its effectiveness in line with Company Health and Safety Policy and arrangements.

Signed:

A handwritten signature in black ink, appearing to read 'P. McCormack', written in a cursive style.

P McCormack

Managing Director

12 April 2021